



Capitol West Academy

Rigorous academic and character development inspire
Life-long learning

Volunteer Opportunities 19-20

*Capitol West Academy depends on parental involvement in the school.
Each parent is required to volunteer each school year.
There are a variety of volunteer opportunities available.*

*Please indicate those which interest you.
Additional opportunities will become available as the school year progresses.*

Picture Day Assistant:

Organize children and bring them down from their classrooms on picture day.

_____ Time commitment: 8:45 – 11:30 a.m. September 20, 2019 (Friday)

Room parent

Two parents from each classroom serve a variety of functions including setting up a class telephone tree to communicate urgent information, solicit help to plan a class outing for parents and students, arrange for baked goods or juices and assist the teacher in coordinating parties or field trips.

_____ Time commitment: As needed - about an hour every other month.

Book Fair Assistant: Help set up and take down Scholastic Book Fair. Assist children with purchases.

_____ Fairs held in December and April. Time commitment: Need daytime and evening help. 2-3 hour shifts.

PAC (Parent Advisory committee):

Parent group that meets monthly to plan fund raisers and activities, give input regarding school issues and support the development of the school community.

_____ Time commitment: Monthly meetings at 6:00 PM and various projects.

Board Member:

Two parents will be included as voting members of the CWA School Board. The board is a decision-making authority for Capitol West Academy. Duties include: monitoring proficiency benchmarks; policy approval; evaluation of the Executive Director; and the review of legal, regulatory, and financial reporting regulation compliance.

_____ Time commitment: Board meetings will be at least 5 times a year with varying committees and projects required in between.

Hospitality:

Provide baked goods, juice/soda or paper goods for special events or meetings throughout the year.

_____ Time commitment: 3-4 times per year.

Parent Signature: _____

Child's Name: _____

Date: _____

Mission Statement

Capitol West Academy provides a safe, nurturing educational environment where children, with the support of their families, and the community, learn and grow to be successful life-long learners and productive citizens.