

Capitol West Academy Vended Meals

Responses to questions – 3/15/18

1. Please provide a school calendar for 2018-19 if available.

This is not available yet.

2. Under service capability, you would like a plan for on time delivery. Please provide your service times for Breakfast and Lunch, or the time(s) you would require deliveries.

Breakfast is delivered a day before it is needed along with the lunch delivery. Lunch is served from 11am – 1:30pm. The server should be onsite from roughly 9:30am until 2:30pm.

3. Under General Requirements and Specifications, you indicate *the meals will be delivered in accordance with the menu cycle developed by the SFA*. The Points Criteria award points for the Lunch and Breakfast Menu. Please provide a sample of the breakfast and lunch menu you would like us to follow, or clarify if the FSMC will be responsible for writing the menus.

The selected vendor is responsible for writing the menus and would send those, along with the carb counts, each month.

4. Under Packaging, you indicate that *the Hot Meal Unit should be able to withstand temperatures of 400 degrees or higher*. Is it your preference to receive the hot meal items cold and have staff to reheat on site, or delivered hot and held for service?

Lunches should be delivered hot and held for service as we do not have access to a working oven.

5. Under Delivery Requirements, it says *the Contractor delivers and serves meals. Contractor employee is not required to be present while the meals are served by the SFA*. Please clarify if the FSMC will be responsible for serving meals.

This was an error and has been corrected. The vender will be responsible for serving lunches.

6. Are you interested in receiving an additional proposal using bulk delivery in lieu of pre-packaged meals?

We are only interested in bulk delivery.

7. Please send October 2017 USDA claim form for Capital West Academy.

The average numbers of meals to be served are reflected accurately in the RFP. This current school year, the numbers for both meals fluctuated between 175-185. We intend to boost our enrollment

for the 2018-2019 school year; thus the 200 count for both meals.

8. Who is the current provider

MCFI

9. What are your current breakfast and lunch prices charged by your provider?

\$3.38 – cost per lunch (with vender serving the meal)

\$1.73 – cost per breakfast, excluding milk

10. Are hot delivered breakfast and lunch meals required?

Breakfasts are cold, and lunches should be hot.

11. Is a daily delivery required?

Yes.

12. What is the meal storage, heating and serving equipment at the school?

We only have access to a refrigerator.

13. What is the Free/Reduced Paid %

All of our students receive free meals.

14. Will the school allow all commodity dollars to be used as DOD?

Yes.

15. What is the SY 18/19 USDA Foods dollar amount?

\$9,760

16. Please confirm all staff to prepare and serve meals will be SFA employees

No, we would like the vender to prep and serve the lunches.

17. Where should we go for the site visit on 3/16/18 at 3pm?

*Please come to Capitol West Academy's main entrance: 3939 N 88th St
Milwaukee WI 53222*

18. Your meal count is 200. Is this a set meal count request? If not, what is your actual meal count?

This is a projected average.

Are there other catering opportunities throughout the school year besides the breakfast and lunch programs?

There could be, depending on the price. We have events that could be catered.

19. Are there other school locations that you may have besides Capital Academy?

No.

20. For the taste-testing, are there any allergies that we should be aware of?

No peanuts; we are a peanut free zone. We will not have kids with allergies in on the taste testing.

21. We'd like to support your wellness program, are you open to amending it to include Fresh & Safe, Inc. in your school wide activities (i.e. surveying students, parent night involvement, present an education piece on consuming fresh fruits and vegetables, etc.)?

We are open to this.